



ANNUAL REPORT

2021-22

Annual General Meeting

10 August 2021

AGENDA

1. Welcome and Opening Prayer
2. Apologies
3. Minutes of previous AGM
 - i. Business Arising
4. President's Report
5. Secretary's Report
6. Referee Coordinator's Report
7. Financial Reports
8. Auditor's Report
9. Election of Management Committee
10. Appointment of Competition Director
11. Appointment of Auditor
12. General Business
 - i. Consultant's report
 - ii. Committee structure
 - iii. Forest Lake and Tennyson venues
 - iv. Winter and summer comps
 - v. Surplus funds investment options
 - vi. Honorariums
 - vii. Audit reports
 - viii. Other Business
13. Closing Prayer

MINUTES

of the Annual General Meeting of the BRISBANE CHURCHES TOUCH ASSOCIATION Inc.

***Held via ZOOM Video Conference
From 7.30 pm on Tuesday, 10th August 2021***

1.0 Welcome and Opening Prayer

Present: Chris Kelly, Colin Roome, Ashley Price, Scott Carpenter, Geoff Eggins, Wendy Blakeney,

Chaplin Geoff Eggins opened in prayer.

2.0 Apologies: Hein Le, Selwyn Dickfos

3.0 Minutes of the Previous AGM

It was resolved that the Minutes of the 2020 AGM be adopted. Moved by CK, seconded by AP.

4.0 President's Report

It was resolved that the verbal President's Report be adopted.

1. Covid -19 impacting the Association
2. Junior clinics held at Forest Lake. Thanks to new co-ordinator Courtney Smith.
3. Brisbane Christian Schools carnival a great success. Had 52 teams participating.

5.0 Secretary's Report

It was resolved that the verbal Secretary's Report be adopted.

- 255 games played at Forest Lake venue due to unavailability of Tennyson.
- External consultant engaged to assist with Business Plan
- Christian school's carnival a success.

6.0 Referee's Report

It was resolved that the verbal Referee's Report be adopted.

- Season had good numbers of referees. Dedicated team with 2 youngsters becoming involved.
- Assessment done during year by external consultant, with recommendations and comments taken well.

7.0 Financial Reports

It was resolved that the Financial Reports be adopted.

- Current financial status shows we are in a reasonably healthy position.
- Had a loss of \$11,000 for the year. This has taken into account ground hire fees, referee payments, Insurance and reduced income from fewer teams. Loss primarily caused by Covid and increased insurance fees
- Closing members funds \$71,900.00

- Discussed insurance. 4 claims made during year. Scott /Chris to obtain report on these claims.
- Committee to obtain insurance quotes to see if costs can be reduced.

8.0 Auditor's Report

Acceptance of Auditor Report moved by CK, Accepted by committee.

- Cost for report \$550.00. It was discussed and confirmed that as a Level 2 organization an Auditor is required. Scott Carpenter to look at sourcing an independent, retired Auditor with cheaper fees.

9.0 Election of Management Committee

As per the Association Rules, all Management Committee positions were declared vacant.

9.1 President: Being the only person nominated for the position, Chris Kelly was duly re-elected as President.

9.2 Secretary: Being the only person nominated for the position, Col Roome was duly re-elected as Secretary.

9.3 Treasurer: Being the only person nominated for the position, Scott Carpenter was duly re-elected as Treasurer.

9.4 Referees' Co-ordinator: Being the only person nominated for the position, Ashley Price were duly re-elected as Referee's Co-ordinator.

9.5 Chaplin: Being the only person nominated for the position, Geoff Eggins was duly re-elected as Chaplin.

9.6 Patron : Selwyn Dickfos was nominated and duly elected.

9.7 Committee Members: The following persons were re-elected as general members of the Management Committee:

- Matt Carey
- Wendy Blakeney

10.0 General Business

10.1 Payment Schedule

Due to Covid, Competition Director payment fee reduced to \$100.00
Secretary advised no payment required. All other fee payments as per schedule.

10.2 Covid 19

Covid is holding up all plans.

Consultant report was issued and as such Hein had agreed to come on board to work with businesses for sponsorship. This role also involves working / partnering with the Wasps Football club.

As soon as restrictions are over will implement plan.

10.3 Juniors

Juniors going well. Some are coming through and playing in the competition.

Good to have Courtney on board.

Junior teams showing a desire want to come back.

There is a junior competition playing at Graceville close to the Tennyson fields. Feedback is it is a competition that is developing. We will make contact with them, with view to playing games.

10.4 Forest Lake

When Tennyson available, intention is to hold Tuesday night competition there and only Sunday afternoon at Forest Lake.

Intend to hold Summer Competition at FL after September school holidays. Will not hold competition after January as to hot and wet. Restart after Easter.

Due to current Covid restrictions will try to get competition going again on August 24th

Will play Double Header to make up lost rounds. Have all teams along and make it a Gala Day.

10.5 Finance

Money in the Deposit account was transferred back into the Savings account due to the low interest rates. We will invest surplus funds into a diversified portfolio ie 40 K in one fund, 25 k in investment, leaving 15 k in the savings account. Chris and Scott to action.

10.6 General

Committee to remain at current numbers with new roles as Officers. Option to become a joint lessor of Forest Lake venue with Wasps junior rugby club has not proceeded due to reservations on their behalf.

11.0 Closing Prayer Scott Carpenter closed the meeting in prayer .

Match Results

Results for all games can be found in our [website](#).

Brisbane Churches Touch Association Inc

PO Box 602
Mount Ommaney QLD 4074

Profit & Loss Statement

1st January 2021 to 31st December 2021

Income	
Summer Income	
Summer Income	\$10,318.44
Summer Season Ref Exp	(\$2,334.00)
Summer Season Field Hire Exp	(\$5,213.00)
Summer Season other exp	\$0.00
Total Summer Income	<u>\$2,771.44</u>
Winter Income	
Winter Income	\$14,039.51
Winter Season Ref Exp	(\$9,207.00)
Winter Season Field other Exp	(\$4,892.00)
Total Winter Income	<u>(\$59.49)</u>
Christian School Carnival	
Christian School Carnival Inc	\$4,590.00
Christian School Carnival Exp	(\$2,746.00)
Total Christian School Carnival	<u>\$1,844.00</u>
Junior Touch Clinics	
Junior Touch Clinics Income	\$80.00
Junior Touch Clinics Expenses	(\$720.00)
Total Junior Touch Clinics	<u>(\$640.00)</u>
Other Income	
Grant Income	\$5.00
Total Other Income	<u>\$5.00</u>
Other Income Interest	
Term Deposit Closing	\$68,816.28
Term Deposit Opening	\$68,405.00
Interest Income	\$411.28
Total Income Interest	<u>\$411.28</u>
Total Income	<u>\$4,332.23</u>
Expenses	
Audit Fees	\$550.00
Bank Fees	\$75.00
IT Costs	\$781.71
Insurance	\$10,360.00
Internet / Google Advt.	\$329.35
Catering	\$220.85
Misc Fees / Loan	(\$9.30)
Government Fees	\$57.60
Trophies incl Best & Fairest	\$1,343.15
Equipment & Ref Uniforms	\$650.90
Stationery & Postage	\$89.01
Consultancy Fee	\$0.00
Total Expenses	<u>\$14,448.27</u>
Net Profit/(Loss)	(\$10,116.04)

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Balance Sheet

As of December 2021

Assets	
ANZ Bank Account	\$61,412.11
ANZ Business Online Saver ¹	\$5.07
ANZ Term Deposit (closed July 2021) ²	\$0.00
Paypal Account	\$727.79
Total Assets	\$62,144.97
Liabilities	
ANZ Credit Card ³	\$360.03
Total Liabilities	\$360.03
Net Assets	\$61,784.94
Members Funds	
Opening Members Funds	\$71,900.98
Current Earnings	(\$10,116.04)
Total Closing Members Funds	\$61,784.94

1 Online Saver - Sighted Statement to 26/11/2021 Only

2 Anz Term Deposit Closed July 2021

3 Credit Card # 9138 to 12/12/2021

INDEPENDENT AUDIT REPORT

To the Members of Brisbane Churches Touch Association Inc.

Scope

We have audited the financial report of Brisbane Churches Touch Association Inc. for the year ended 31st December 2021, as set out on pages 1-2. Brisbane Churches Touch Association Inc. are responsible for the financial report. We have conducted an independent audit of the financial report in order to express an opinion on it to the members of Brisbane Churches Touch Association Inc.

The financial report has been prepared for distribution to members for the purpose of fulfilling the Committee of Management's financial reporting requirements under the entity's constitution. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with Accounting Standards and other mandatory professional reporting requirements (including Australian Accounting Interpretations) and statutory requirements so as to present a view which is consistent with our understanding of Brisbane Churches Touch Association Inc. financial position, the results of its operations and its cash flows.

Qualification

As in the case of similar organisations, it was impracticable to extend our examination of income derived from operations beyond that information which is recorded in the books of account. The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In our opinion, the financial report of Brisbane Churches Touch Association Inc. is properly drawn up:

- (a) so as to give a true and fair view of the financial position of Brisbane Churches Touch Association Inc. as at 31st December 2021 and the results of its cash flows for the year then ended;
- (b) in accordance with applicable Accounting Standards and other mandatory professional reporting requirements;

Yours faithfully,


IAN KRARUP FIPA

5 September, 2022